

Trip Expense Report

Employee: Mr. SHAILENDRA SRIVASTAVA

Trip Period: 02 Apr 2026 → 08 Apr 2026

Trip Description:

Fathepur and Sultanpur court for legal work

Status: SUBMITTED

LOCAL

| Date | Description | Status | Amount (₹) |
|----------------|--------------------------------|-----------|------------|
| 02 Apr 2026 | Local Travel CAR 220.00 KM | SUBMITTED | ₹ 1,870.00 |
| 08 Apr 2026 | Local Travel CAR 480.00 KM | SUBMITTED | ₹ 4,080.00 |
| Category Total | | | ₹ 5,950.00 |

MEAL

| Date | Description | Status | Amount (₹) |
|----------------|--------------|-----------|------------|
| 02 Apr 2026 | WITHOUT_BILL | SUBMITTED | ₹ 300.00 |
| - | WITHOUT_BILL | SUBMITTED | ₹ 300.00 |
| Category Total | | | ₹ 600.00 |

DA

| Date | Description | Status | Amount (₹) |
|------------------------------------|-----------------|-----------|------------|
| 02 Apr 2026 → 02 Apr 2026 (1 days) | Daily Allowance | SUBMITTED | ₹ 400.00 |
| 08 Apr 2026 → 08 Apr 2026 (1 days) | Daily Allowance | SUBMITTED | ₹ 400.00 |
| Category Total | | | ₹ 800.00 |

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|-------------|--|--|------------|
| Grand Total | | | ₹ 7,350.00 |
|-------------|--|--|------------|