

Trip Expense Report

Employee: Mr. SHAILENDRA SRIVASTAVA

Trip Period: 07 May 2026 → 08 May 2026

Trip Description:

Gauriganj and Sultanpur for legal matter

Status: SUBMITTED

LOCAL

Date	Description	Status	Amount (₹)
07 May 2026	Local Travel CAR 220.00 KM	SUBMITTED	₹ 1,870.00
08 May 2026	Local Travel CAR 180.00 KM	SUBMITTED	₹ 1,530.00
Category Total			₹ 3,400.00

MEAL

Date	Description	Status	Amount (₹)
07 May 2026	WITHOUT_BILL	SUBMITTED	₹ 300.00
08 May 2026	WITHOUT_BILL	SUBMITTED	₹ 300.00
Category Total			₹ 600.00

DA

Date	Description	Status	Amount (₹)
07 May 2026 → 08 May 2026 (2 days)	Daily Allowance	SUBMITTED	₹ 800.00
Category Total			₹ 800.00

Grand Total			₹ 4,800.00
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