

Trip Expense Report

Employee: Mr. SARANG DHAR PANDEY

Trip Period: 11 May 2026 → 25 May 2026

Trip Description:

From MCC Gauriganj to R S Food Ranchi for tanker testing

Status: SUBMITTED

HOTEL

Date	Description	Status	Amount (₹)
12 May 2026 → 21 May 2026	Hotel stay (9 nights)	SUBMITTED	₹ 12,096.00
Category Total			₹ 12,096.00

TRAVEL

Date	Description	Status	Amount (₹)
24 May 2026	14 9	SUBMITTED	₹ 2,361.00
Category Total			₹ 2,361.00

LOCAL

Date	Description	Status	Amount (₹)
16 May 2026	Local Travel AUTO 0.00 KM	SUBMITTED	₹ 300.00
17 May 2026	Local Travel AUTO 0.00 KM	SUBMITTED	₹ 300.00
18 May 2026	Local Travel AUTO 0.00 KM	SUBMITTED	₹ 300.00
19 May 2026	Local Travel AUTO 0.00 KM	SUBMITTED	₹ 300.00
20 May 2026	Local Travel AUTO 0.00 KM	SUBMITTED	₹ 300.00
21 May 2026	Local Travel AUTO 0.00 KM	SUBMITTED	₹ 300.00
24 May 2026	Local Travel AUTO 0.00 KM	SUBMITTED	₹ 300.00
25 May 2026	Local Travel AUTO 0.00 KM	SUBMITTED	₹ 300.00
Category Total			₹ 2,400.00

DA

Date	Description	Status	Amount (₹)
11 May 2026 → 24 May 2026 (14 days)	Daily Allowance	SUBMITTED	₹ 3,500.00
Category Total			₹ 3,500.00

MEAL

Date	Description	Status	Amount (₹)
11 May 2026	WITHOUT_BILL	SUBMITTED	₹ 250.00
12 May 2026	WITH_BILL	SUBMITTED	₹ 475.00
13 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
14 May 2026	WITH_BILL	SUBMITTED	₹ 475.00
15 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
16 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
17 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
18 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
19 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
20 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
21 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
22 May 2026	WITHOUT_BILL	SUBMITTED	₹ 250.00
23 May 2026	WITHOUT_BILL	SUBMITTED	₹ 250.00
24 May 2026	WITHOUT_BILL	SUBMITTED	₹ 250.00
Category Total			₹ 5,950.00
Grand Total			₹ 26,307.00