

## Trip Expense Report

**Employee:** Mr. Shubham Jaysurya

**Trip Period:** 22 May 2026 → 31 May 2026

**Trip Description:**

New Era Milk foods pvt. ltd for conversion

**Status:** SUBMITTED

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### DA

Date	Description	Status	Amount (₹)
22 May 2026 → 22 May 2026 (1 days)	Daily Allowance	SUBMITTED	₹ 250.00
24 May 2026 → 31 May 2026 (8 days)	Daily Allowance	SUBMITTED	₹ 2,000.00
<b>Category Total</b>			<b>₹ 2,250.00</b>

### MEAL

Date	Description	Status	Amount (₹)
24 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
25 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
26 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
27 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
28 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
29 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
30 May 2026	WITH_BILL	SUBMITTED	₹ 500.00
31 May 2026	WITHOUT_BILL	SUBMITTED	₹ 250.00
<b>Category Total</b>			<b>₹ 3,750.00</b>

### HOTEL

Date	Description	Status	Amount (₹)
24 May 2026 → 31 May 2026	Hotel stay (7 nights)	SUBMITTED	₹ 8,820.00
<b>Category Total</b>			<b>₹ 8,820.00</b>

<b>Grand Total</b>			<b>₹ 14,820.00</b>
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