

Trip Expense Report

Employee: Mr. PAWAN PANDEY

Trip Period: 04 Feb 2026 → 08 Feb 2026

Status: SUBMITTED

TRAVEL

Date	Description	Status	Amount (₹)
04 Feb 2026	TRAIN Chair Car	SUBMITTED	₹ 1,200.00
Category Total			₹ 1,200.00

HOTEL

Date	Description	Status	Amount (₹)
04 Feb 2026 → 08 Feb 2026	Hotel stay (4 nights)	SUBMITTED	₹ 10,000.00
Category Total			₹ 10,000.00

MEAL

Date	Description	Status	Amount (₹)
05 Feb 2026	WITH_BILL	SUBMITTED	₹ 200.00
Category Total			₹ 200.00

DA

Date	Description	Status	Amount (₹)
05 Feb 2026	Daily Allowance	SUBMITTED	₹ 500.00
Category Total			₹ 500.00

Grand Total			₹ 11,900.00
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