

Trip Expense Report

Employee: Md Afroz

Trip Period: 13 Jan 2026 → 16 Jan 2026

Status: SUBMITTED

DA

Date	Description	Status	Amount (₹)
13 Jan 2026	Daily Allowance	SUBMITTED	₹ 600.00
Category Total			₹ 600.00

MEAL

Date	Description	Status	Amount (₹)
13 Jan 2026	WITHOUT_BILL	SUBMITTED	₹ 500.00
Category Total			₹ 500.00

LOCAL

Date	Description	Status	Amount (₹)
14 Jan 2026	Local Travel BIKE 30.00 KM	SUBMITTED	₹ 105.00
Category Total			₹ 105.00

Grand Total			₹ 1,205.00
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