

## Trip Expense Report

**Employee:** Mr. SARANG DHAR PANDEY

**Trip Period:** 24 Mar 2026 → 26 Mar 2026

**Trip Description:**

R S Food Ranchi, due to milk tankers quality testing

**Status:** SUBMITTED

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### DA

Date	Description	Status	Amount (₹)
24 Mar 2026 → 26 Mar 2026 (3 days)	Daily Allowance	SUBMITTED	₹ 750.00
Category Total			₹ 750.00

### HOTEL

Date	Description	Status	Amount (₹)
24 Mar 2026 → 25 Mar 2026	Hotel stay (1 nights)	SUBMITTED	₹ 1,575.00
25 Mar 2026 → 26 Mar 2026	Hotel stay (1 nights)	SUBMITTED	₹ 1,100.00
Category Total			₹ 2,675.00

### MEAL

Date	Description	Status	Amount (₹)
24 Mar 2026	WITH_BILL	SUBMITTED	₹ 498.00
25 Mar 2026	WITH_BILL	SUBMITTED	₹ 496.00
26 Mar 2026	WITHOUT_BILL	SUBMITTED	₹ 250.00
Category Total			₹ 1,244.00

Grand Total			₹ 4,669.00
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